

Topsfield Fair

Green Pavilion

October 4, 5, 6
2010

Sponsor



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Sell ★ Educate ★ Generate Sales Leads

It's a convenient package deal...

The \$600 fee includes:

- ≧ 10' x 10' booth space
- ≧ Vendor Permit
- ≧ Admission for 2 staff members for 3 days
- ≧ 3 days during Topsfield Fair
10 am to 10 pm, Oct. 4, 5, 6
- ≧ Promotion & Media Coverage
- ≧ A captive target audience!

Consider becoming a sponsor! Call for details...

15 Eco-Friendly Companies

Showcased Together

in the Green Pavilion in the Picnic Area

Proudly sponsored by careers.ebscohost.com

- Alternative Energy Options
- Organic Foods
- Recycled and Organic Clothing
- Green-Lifestyle Products
- Recycling Options
- Eco-friendly Landscaping
- Solar
- Architecture and Furniture
- Hybrid Vehicles
- Green Retailers
- Eco-Tourism
- Green Living Education
- Health & Beauty Care

Be a Part of the Excitement!

Go GREEN with Us!"

For more information contact:

John Palmisano, Project Coordinator
Topsfield Fair
jpalmisano@topsfieldfair.org
(978) 887-5000



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Here's the deal...

- ⊃ Space is limited to 15 vendors – register early!
- ⊃ The Green Pavilion is our “Show Tent”, centrally located in the center of the fairgrounds within our very busy Picnic Area.
- ⊃ The tent measures 105' x 60' and is equipped with lighting and sidewalls. The structure is not heated and is located on grass.
- ⊃ Fee is a \$600 package deal – includes space, admission for two people, and town permit.
- ⊃ Additional admission passes available for \$7 each.
- ⊃ Parking is \$8 per day in lot.
- ⊃ Electricity to individual booths is available for an additional \$75 charge. (one 20 amp circuit)
- ⊃ Proof of Liability/Workers Comp Insurance must be provided to Topsfield Fair prior to September 30.
- ⊃ Set-up is Monday, the 4th beginning at 6:30 am with the Fair opening at 10:00 am. Vehicles may be driven on grounds to Show Tent for off-loading. Breakdown is Wednesday the 6th promptly after tent closes at 10 pm.
- ⊃ Upon check-in, you will be directed to your assigned location. It is expected that you use only the designated space and do not infringe upon your neighbors.
- ⊃ It is the vendor's responsibility to staff their booth at all times.
- ⊃ Tent will be closed and secured at 10 pm; Security is on grounds throughout the overnight hours. Please consider what you wish to leave or take with you in the evening as Topsfield Fair is not responsible for any losses.
- ⊃ Upon acceptance of application, vendor will be provided with a license agreement for the space requested.
- ⊃ Payment of fee payable as follows:
 - 50% deposit due with return of contract within 14 days of issue
 - 50% balance due August 30



Green Pavilion

Return to:
Topsfield Fair
John Palmisano
P.O. Box 134
Topsfield, MA 01983
jpalmisano@topsfieldfair.org
Fax (978) 887-3016

Business Name: _____ Contact Name: _____

Address: _____ Business Phone #: _____

City/State/Zip: _____ Cell Phone #: _____

Tax ID # _____ Fax #: _____

E-mail: _____ Emergency Contact Person: _____

Web Site: _____ Emergency Contact Phone: _____

Have you ever been a vendor at Topsfield Fair before? _____

Electrical Requirements: None 20 amp/110 volt (additional \$75 charge)

Description of Business: _____

Explain how you plan to use your space (selling, demonstration, etc.) _____

PLEASE INCLUDE:

Two references from fairs or shows recently participated in.

	Reference Name	Fair / Show Affiliation	Reference Phone #
1.			
2.			

APPLICATIONS WILL NOT BE CONSIDERED UNLESS ALL INFORMATION IS PROVIDED

I certify the information stated in this application is complete and true, to the best of my knowledge. It is understood that this is an application exhibit space only. This is not a contract and Topsfield Fair/Essex Agricultural Society reserves the right to reject any application.

Signature _____ Date _____