



P.O. Box 134 ♦ 207 Boston Street
Topsfield, MA 01983
(978) 887-5000 phone
(978) 887-3016 fax
www.topsfieldfair.org

Fair Dates:

September 30 – October 10, 2011

2011 Concessions Rates

1. Indoor Vendor Space (located in our Fair Trade Center)

- 2011 Rate \$164 per frontage foot (10' depth) (\$1640 for 10' x 10' booth/\$2460 for 15' x 10'/\$3280 for 20'x10')
- Plus electricity and rubbish and other expenses as indicated below
- Corner locations, when available are an extra \$200

2. Outside Space

- 2011 Rate \$116 per frontage foot by 10' depth (\$1140 for a 10' x 10' booth)
- Add ½ frontage rent per additional 10' depth
(example: 20' frontage by 20' depth = \$2280, plus \$1140 for extra 10' depth = \$3420)
- Plus electricity and rubbish and other expenses as detailed below
- Premium locations and corners priced by location

3. Food Vendors

- Call for Pricing
- Rent based on location, size and type of space, etc.

4. Electric

- 20 amp / 110 volt \$250, single circuit
- 30-50 amp / 110 volt \$350, single circuit
- 60-100 amp / 110 volt \$450, single circuit
- Hard Wire Service \$100, per connection

Topsfield Fair reserves the right to assess additional electrical fees based on estimated usage.

5. Rubbish Removal

- Fair Trade Center \$100 per booth
- Outdoor Non-Food Booth \$100 per 10' booth frontage (20' booth = \$200 Rubbish Removal Fee)
- Food Booth \$150 per 10' booth frontage (20' booth = \$300 Rubbish Removal Fee)

6. Water/Septic Fee

- All Vendors are responsible for the proper disposal of grey water. The Topsfield Fair Grounds Department has a limited amount of 250 gallon Grey Water Tanks available for rent for \$50.00 for the Fair. Vendors are responsible for payment of their own pumping. Please arrange pumping through the Topsfield Fair Grounds Department. Payment for the pumping will be due on the following day through the Concessions Department. The Topsfield Fair reserves the right to assign additional tanks at the Vendor's own expense if we find that tanks are overflowing.



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7. Town Permits

- NOTE: all booths are required to have a vendor permit
- Vendor \$55 (\$5 per day, with \$10 minimum)
- Health \$220 (\$20 per day, with \$50 minimum)
- Fire \$50
- Gas \$25
- Town Permit fees are subject to change as directed by Town of Topsfield

8. Booth # Sign (required by local fire & police)

- \$20 deposit, refundable upon return of sign at close of show
- Sign issued at check in

9. Insurance Requirements

- Vendors must have liability insurance coverage in the amount of \$2,000,000 per occurrence
- Two options:
 - Provide us with a current certificate of insurance from your insurance provider or,
 - Take insurance through the Fair for a fee of \$200 along with completion of application form

10. Tent Requirements

- We offer vendors tent rentals at a discounted rate. Easy-up, craft tents are not acceptable due to weather and safety concerns. Fees include permitting, set-up and breakdown. All tents have solid fold-back sidewalls. IF YOU DO ARRIVE WITH AN UNAUTHORIZED TENT, WE WILL ASK YOU TO RENT A TENT ON ARRIVAL.
- Vendors must use an approved commercial grade tent
- No easy-up tents or craft tents permitted
- Inquire about rates on tent rentals through the Fair's vendor

11. Post Mix

- Vendors are required to use Coca Cola 20 oz. bottles
- Those vendors previously "grandfathered" using Coca Cola Post Mix must pay a \$300 fee

12. Parking & Camping & Storage Vehicles

- Vehicle (in lot for 11 days) \$70 *(best parking value, most vendors use these)*
- Vehicle (on-grounds) \$200
- Vehicle (daily in lot) \$10
- Camper 30' or under \$350 / \$400 with slide-out, with one 20 amp/110 circuit
- Camper over 30' \$400 / \$450 with slide out, with one 20 amp/110 circuit
- Campers add \$50 additional for upgrade to 30 amp/110 circuit
- Bunk House \$600 with 30 amp/110 circuit
- Storage Vehicle (LOT A) \$350 with no electrical hook-ups \$400 with electrical hookup
- Free parking for storage vehicles will be made available at no charge in the Mahan Lot on Central Street across from New Meadows Auto Repair

13. Day Passes & Photo IDs

- Director of Admissions will determine number of passes and IDs permitted based on size of booth and staffing pattern provided by vendor
- Some day passes provided complimentary with booth rental, photo IDs are \$15 each.

14. Discounted Daily Passes Available to Vendors

- For vendors who need passes over and above the complimentary amount issued by Admissions Dept.
- \$8 each, saves \$3-5 off gate price of \$10 weekdays and \$12 on weekends

15. Off Season Storage

- The Topsfield Fair offers Off Season Storage Opportunities for vendors whom wish to store their booths on the grounds during non-fair operating months.
- Fall/Winter Season
 - November 1 – April
 - Inside storage is \$23.00 per linear foot. For example, a 16' booth is \$368.00 per season inside. Outside storage is \$11.50 per linear foot. For example, a 16' booth is \$184.00 per season outside.
- Spring/Summer Season
 - April - September
 - Inside storage is \$23.00 per linear foot. For example, a 16' booth is \$368.00 per season inside. Outside storage is \$11.50 per linear foot. For example, a 16' booth is \$184.00 per season outside.
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- Booth Storage Transport
 - If you store your booth at the Topsfield Fair there will be a \$200.00 transport fee which includes transporting your booth from storage to your onsite Fair location.